

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, December 19, 2022

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President David S. Byers, Vice President Tracy A. Brown, and Member Thomas P. Murtaugh.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Samantha Perez.

- I. **PLEDGE OF ALLEGIANCE** – President Byers called the meeting to order and led the Pledge of Allegiance.
- II. **HOMELESS PERSON'S MEMORIAL DAY PROCLAMATION 2022** – Commissioners
A. The Homeless Person's Proclamation declares that December 21, 2022, is hereby named National Homeless Persons' Memorial Day in Tippecanoe County to remember those who have died while experiencing homelessness and to encourage citizens to come together to celebrate their memory and address the factors that lead to homelessness. Jennifer Layton, *CEO Lafayette Transitional Housing Homeless Services*, thanked the Commissioners for their continued support for the fight against homelessness and asked for their continued support.
- III. **APPROVAL OF MINUTES** from Monday, December 5, 2022.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.
- IV. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:
The claims from December 7, 2022, through December 19, 2022, were recommended for approval without exception.
 - Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- V. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:
The payroll from December 9, 2022, was recommended for approval without exception.
 - Commissioner Brown moved to approve the payroll as presented, second by Commissioner Murtaugh. Motion carried.
- VI. **HIGHWAY** – Mike Spencer presented and recommended:
A. Award 2023 Gasoline & Diesel Fuel Bid with Newton Oil Co Inc.
 - President Byers stated there will be no action taken at this meeting and this will be continued until the next meeting.

- B. A Consulting Contract with VS Engineering, Inc. for engineering and construction services for Bridge #7 rehabilitation in the amount of \$78,400.
 - Commissioner Brown moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.
- C. A Consulting Contract Amendment No. 1 with VS Engineering, Inc. for engineering and construction services on replacement of Bridge #32 in the amount of \$39,700.
 - Commissioner Brown moved to approve the contract amendment as presented, second by Commissioner Murtaugh. Motion carried.
- D.
 - 1. 2023 Annual On Call Fee Schedule for VS Engineering, Inc.
 - 2. 2023 Annual On Call Fee Schedule for Butler, Fairman & Seufert, Inc.
 - Commissioner Murtaugh moved to approve the on-call agreements as presented, second by Commissioner Brown. Motion carried.
- E. 450 S – 500 Reconstruction Project
 - 1. Warranty Deed and ROW purchase Parcel 5 - \$88,782
 - 2. Temporary Easement Grant Parcel 5A - \$400
 - Commissioner Murtaugh moved to approve the Warranty Deed, ROW, and Temporary Easement Grant as presented, second by Commissioner Brown. Motion carried.
 - 3. Warranty Deed and ROW purchase Parcel 25 - \$39,100
 - 4. Temporary Easement Grant Parcel 25A - \$900
 - Commissioner Murtaugh moved to approve the Warranty Deed, ROW, and Temporary Easement Grant as presented, second by Commissioner Brown. Motion carried.
 - 5. Warranty Deed and ROW purchase Parcel 28 - \$8,900
 - Commissioner Brown moved to approve the Warranty Deed and ROW as presented, second by Commissioner Murtaugh. Motion carried.

VII. 2023 CONTRACT FOR LEGAL SERVICES

- A. An annual contract between Tippecanoe County and Hoffman, Luhman & Masson, PC for The Firm to continue representing Tippecanoe County. Commissioner Murtaugh asked if the rates stayed the same and Attorney Masson confirmed.
 - Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Brown. Motion carried.

VIII. 2023 CONTRACT FOR SHERIFF

- A. A compensation agreement in lieu of statutory fees between Robert Goldsmith and Tippecanoe County.
 - Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Brown. Motion carried.

IX. PROPOSED AMENDMENT WITH VIRT

- A. VIRT is changing their billing procedures from monthly to per employee.
 - Commissioner Murtaugh moved to approve the amendment as presented, second by Commissioner Brown. Motion carried.

X. ACCEPTANCE OF BIDS – TECTON – VILLA ADA PROJECT

A. TECTON recommended Tippecanoe County accept Bid Package 1A General Trades & 1B Plumbing to Big Ben Builders Inc, for \$326,800 and Bid Package 1C Electrical Contract to Brand Electric, Inc, for \$44,250.

- Commissioner Brown moved to approve the bids as presented, second by Commissioner Murtaugh. Motion carried.

XI. PROFESSIONAL SERVICES AGREEMENT WITH KATHRYN REDD – Pat Harrington
Prosecutor's Office presented and recommended:

A. A one-year professional service agreement with Kathryn Redd to be the PSN Anti-Gang Crime Director. The Prosecutor's office also received a grant from the United States Attorney's office that will pay \$49,900 of the total amount.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

XII. EVERSTREAM SOLUTIONS, LLC- Dustin Beckman, Network Administrator, DoIT presented and recommended:

A. A contract to move our fax numbers to Everstream for better quality and service. Commissioner Murtaugh asked if we need to terminate with our current provider. Dustin added that we need to provide a 30-day notice to our current provider to end services. Attorney Masson stated this is to approve the contract for signature by the IT department head.

- Commissioner Brown moved to approve the signature by the department head as presented, second by Commissioner Murtaugh. Motion carried.

XIII. YOUTH SERVICES – Rebecca Humphrey presented and recommended:

A. A contract extension for the Residential Treatment Services Provider Contract with the Department of Child Services for an additional three months with a termination date of March 31, 2023.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

B. An agreement between Tippecanoe County Government and National Resource Center for Youth Services to provide a series of foundational trainings on Youth Thrive. Onsite training for eight employees is \$16,000 and \$10,000 of training costs is grant funded.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

C. A Fourth Addendum to the Grant Administrative Agreement with Buck Black Mental Health Services to provide mental health assessments for a term beginning January 1, 2023, and ending December 31, 2023.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

XIV. GRANTS – Paula Bennett presented and recommended:

Permission to Apply for Grants:

A. For CASA, from the State CASA/GAL Capacity Grant, in the amount of \$25,000 to assist with cost of advertisement, outreach, brochures, and other item necessary for recruitment

and retention of the CASA volunteers. There is no match from the county required for this grant application.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.

XV. UNFINISHED/NEW BUSINESS

- None

XVI. REPORTS ON FILE

- Central Mail, Accounts Payable, Duplications Report November 2022
- Tippecanoe County Treasurer's Report November 2022
- Tippecanoe County Clerk's Report November 2022
- Tippecanoe County Public Library Report November 2022

XVII. PUBLIC COMMENT

- Tim Clark, 6875 W Arrowhead Dr, stated that tomorrow December 20, 2022, at 5:00 p.m. there will be an ADA meeting that will cover setting up educational training programs for local business and the public to be ADA compliant.

Commissioner Murtaugh moved to adjourn. President Byers adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

David S. Byers, President

Tracy A. Brown, Vice-President

Thomas Murtaugh, Member

ATTEST:

Robert A. Plantenga, Auditor 12/29/2022

Minutes prepared by Samantha Perez, Recording Secretary